



Request for Proposals

Pharmacy Services for Iakhihsohtha Lodge

Department of Health – Sector 5: Continuing Care Services

Issue Date: June 3, 2026

Background

Request for Proposal (RFP) – Pharmacy Services at Iakhihsohtha Lodge

The Mohawk Council of Akwesasne, Department of Health – Sector 5: Continuing Care Services, invites qualified and experienced pharmacy service providers to submit proposals in response to our **Request for Proposal (RFP) for Pharmacy Services** at Iakhihsohtha Lodge.

Iakhihsohtha Lodge is a 25-bed long-term care facility located in Akwesasne, Quebec, providing resident-centered care to a primarily geriatric population. As part of our ongoing commitment to enhancing quality of care, safety, and operational efficiency, we are seeking a collaborative pharmacy partner with demonstrated expertise in long-term care services.

Purpose

The goal of this Request for Proposal (RFP) is to provide Pharmacy Services, and applicable supports, for residents who reside at Iakhihsohtha Lodge.

The Ministry of Health and Long-Term Care (MOHLTC) requires that all such services meet the requirements of the College of Pharmacist of Ontario and all applicable long-term care regulations and standards. The terms and conditions are outlined in the RFP.

Scope of Services

The selected pharmacy provider will be responsible for delivering comprehensive pharmacy services, including:

- Integration and support of **PointClickCare (PCC) and eMAR systems**
- Medication order management, monitoring, and reconciliation
- Secure medication packaging and delivery systems
- After-hours and emergency pharmacy support
- Staff education and ongoing clinical support
- Participation in the facility's Quality Management Program

Key Expectations – The successful proponent will demonstrate:

- Proven experience and innovation in long-term care pharmacy services
- Compliance with all applicable federal and provincial regulations and standards

- Commitment to modern, electronic medication management systems
- Ability to support safe, efficient, and resident-centered care

Timeframe

- **Contract Period:** A three-year term, with the possibility of a two-year extension.

Proposal Requirements

All proposals must include:

- 1. Proponent Overview**
- 2. Relevant Experience and Expertise**
- 3. eMAR & PCC Integration**
- 4. Data Privacy and Compliance**
- 5. Proposed Methodology, Management & Support**
- 6. Team Qualifications**
- 7. Proposed Fee Structure**
- 8. Appendices**

Evaluation of Proposals

Criteria	Weight
Experience & Long-Term Care Expertise	15%
Qualifications of the proposed eMAR & Point Click Care Integration	25%
Quality of Approach and Methodology, Medication Management & Clinical Support	20%
Reporting & Quality Control, Staff Education & Training	10%
Quality Management, Data Privacy and Security	10%
Geographic Location	10%
Proposed Costs	10%

RFP Timeline

- RFP Issued: June 3, 2026
- Intent to Bid Deadline: June 15, 2026
- Questions Deadline: June 22, 2026, at 4:00 PM
- Proposal Submission Deadline: June 29, 2026, at 2:00 PM
- Anticipated Award Date: August 14, 2026
- Implementation Target: September 1, 2026

Obtaining the RFP package

Interested vendors are advised to **contact Iakhihsohtha Lodge Administrator: Allison Mae Lazore-Green to obtain the full RFP package and submission documents.**

 Please call to request the full RFP package: 613-575-2507 ext. 4202

 Email: Allison.lazore@akwesasne.ca

Inquiries and Proposal Submissions

Proposals must be submitted electronically to: Mohawk Council of Akwesasne-
Department of Health

Attn: Associate Director of Continuing Care Services

Email: proposals@akwesasne.ca

Deadline: Monday, June 29th, 2026 @ 2:00pm

Late or incomplete proposals will not be considered.

General Terms

- The MCA reserves the right to reject any or all proposals.
- Successful proponents will be required to sign a **Professional Services Contract** consistent with MCA standards.
- All costs incurred in preparing a proposal are the responsibility of the proponent.